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**MACDDS Minutes**  
**Wednesday, December 6, 2006**

President Jim Casey called the meeting to order at 1:00 p.m.

**Introductions were made.**

**Announcements/Celebrations of Success:**

- Cole County is sending two people to the CARF International Conference in Arizona.
- Osage County received a Missouri Foundation for Health grant for \$66,000.
- St. Louis City received a grant to open a homeless shelter with 8 beds. This project is co-funded with HUD.
- Pettis County surprised Roger by announcing they are constructing a building to be named the Roger A. Garlich Adult Activity Center to honor Roger for his 46 years of service with the Center for Human Services.
- Missouri Planning Council announced the Youth Leadership Forum has openings for next summer for juniors and seniors in high school and the Partners in Policymaking program is extending its application through December 8, 2006.
- Adair County received a grant of \$5,000 to assist families in developing wills and trusts.
- Greene County's new data base and billing program is up and running. Once the "bugs" are worked out, it will be offered for purchase by other county boards doing case management.
- Jackson County is being sued by a parent for funding services other than a workshop and residential home.
- Jasper County's lawsuit brought by the sheltered workshop for ballot language and funding issues will have the first hearings in January 2007.
- Buchanan County received a \$1.4 million HUD grant.
- Jim Casey read a thank you card from Mary Sullivan-Thomas for the donation to the Alzheimer's Association in memory of her father.
- Cooper County had \$10,423 in sales for November in their Savvy Seconds store which has doubled in size.
- Jake Jacobs handed out information on a presentation scheduled for January 12, 2007 by Kathie Snow on "Disability is Natural" and "From Clienthood to Citizenship: Community for All." These presentations are for parents, families, providers, and people with disabilities.
- Betsy Barnes gave information provided to her by Mark Ohrenberg of UMKC Institute for Human Development on the second day of training Kathie Snow will provide on January 13, 2007 in Kansas City for self advocates. In order to make the day-long training available to all self advocates, no registration fee will be charged. Instead, Mark is asking SB 40 Boards to consider providing funding to help cover Kathie Snow's \$1,500 fee. This funding could be given in the form of

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- a donation of a set amount of money for the consumers from that county attending or just as a donation. A flyer will be coming out soon on this.

### **Minutes:**

V. McCarrell made a motion which was seconded by J. Ames to approve the September meeting minutes as emailed. Motion passed unanimously.

### **Finance Report:**

C. Arrowsmith presented the September financial report and a revised October and November financial. The profit from the 2006 conference is \$17,445.45. There were 303 participants. She requested the 2007 budget not be presented until our January 24, 2007 meeting. She reported she has mailed out the applications for next year's membership and has obtained the forms for the new treasurer to sign. A. Nissen moved to accept the September, October, and November financials as presented. Motion was seconded by J. Jacobs and passed unanimously.

**T-Shirts:** J. Casey reported there are approximately 100 MACDDS conference t-shirts left. After much discussion it was decided to donate any not sold by December 15<sup>th</sup> for 2 shirts for \$5 to People First groups. If your People First group would like shirts, email Jim with the number and sizes and he will mail them to you. Not all sizes are available.

### **Discussion on MARF Proposal, New Directions for Missourians with DD:**

A discussion by members of the MARF proposal included concerns about various points of the plan. R. Garlich said the Division is going to put together a group of stakeholders to look at all plans, including the Centers for Excellence and New Directions proposals. After further discussion, it was the general consensus that MACDDS believes all stakeholders should be afforded a voice in any system changes and the discussion of such should be inclusive. MACDDS' mission statement is about local initiatives but all SB40's are different in how they meet the needs of their county. Any MACDDS representative on the committee to look at system re-designs needs to remember that different counties have different needs and situations.

### **TCM Discussion with Tec Chapman:**

R. Kruse reported that a meeting with Tec Chapman, Deputy Division Director, on targeted case management was positive with a number of issues discussed.

### **Dante Gliniecki, State Emergency Management Agency:**

Dante Gliniecki discussed the free training offered by SEMA, Emergency Planning for Special Needs Populations. To sign up for future trainings online, go to [www.sema.dps.mo.gov](http://www.sema.dps.mo.gov) and click on Training. In addition to being free training for 2.5 days, if you live more than 50 miles from the training, SEMA will provide a free hotel room and will reimburse your meals. You'll get lots of handouts and resources and

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information to use to improve your agency disaster planning as well as your county/city emergency plan.

Some of the information Mr. Gliniecki gave included that every jurisdiction must have an Emergency Management Officer and we should all know who that is in order to make sure that all emergency plans take into account the persons we serve and their needs. Also, Mr. Gliniecki stated that we should get a copy of our Local Emergency Operations Plan and make sure it includes special needs sheltering and a plan for outreach to get information out to people with special needs that will need assistance at the time of a disaster. He suggested us compiling a list of the names, addresses, and needs of the consumers we work with for use in case of a disaster. When asked about HIPAA, he explained that he believed in times of a disaster, HIPAA could be waived. Another option would be to get a signed release from our consumers on an annual basis to release their information to help them receive necessary services in case of a disaster.

### **Bernie Simons, Director, Division of MR/DD:**

Bernie Simons discussed the Lt. Governor's Mental Health Task Force and the report which is now out. Two of the recommendations in the report will be of particular interest to MACDDS. One recommendation, either #5 or #6, is about quality assurance. DMH is looking at licensing on an annual basis and reviewing other states' processes. Some of the QA being done by the State is good. Lots of data from other states is being gathered with the idea of refining some of what Missouri is doing.

Recommendation #24 in the report is to set up a committee of key stakeholders to look at the feasibility of public-private partnerships to deliver case management services, determine eligibility, manage local wait lists, etc. Bernie asked for 3 or 4 names from MACDDS who would be willing to participate on this committee. From the list given him he will select one MACDDS member. He will do the same with MARF and MO-ANCOR, selecting one person from each group—looking at geographic locations, etc. to get a good statewide representation. He is asking Missouri Protection and Advocacy to submit a suggested name and is also asking for 2 family members, 2 self-advocates, 2 regional center staff and one Missouri Planning Council representative for the committee. The first meeting of this committee will be in January and the group will then have 2 meetings in February, 2 in March and 1 or 2 in April before making their recommendations by May. All meetings of the committee will be open and anyone can come listen to the discussion. At the first meeting in January, the authors of the 3 proposals currently on the table—Centers of Excellence from MACDDS; New Directions from MARF; and the Jasper County plan from the Jasper County Sheltered Facilities Board will present and discuss their proposals.

Bernie then discussed his vision of the elements of regional centers in the future. These elements would include a regional center director and:

1. Quality Assurance function

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2. Clinical Section—with and OT, PT, ST and nurse, as well as behavior management staff providing consultation and assistance rather than hands-on work. He sees these employees as contract employees with the exception of the behavior support/crisis management team who will be State employees.
3. Business Functions—including staff development, training, and accounting.
4. Community Resource Specialist—working on provider relations, resource management, providing technical assistance to providers, resource allocation, rate re-structuring, provider monitoring and follow up on some investigations, maybe handling Neglect 2 issues.
5. Consumer Relations—providing some oversight over case management by reviewing log notes, etc. conducting satisfaction surveys with consumers, working on transition from school to adulthood, self-directed services, working with support brokers, employment as well as various issues with our elder population. This department/function will also have a contracted self-advocate who will provide peer-to-peer counseling, a speakers' bureau and will go out with QA staff.

Regarding the Division's request for SB 40's to take over all case management; Bernie said his request for supplemental funding to cover the extra match needed for County Boards to increase their case management was predicated on a caseload size of 1:40. If the county board wants to provide a 1:35 caseload, they will have to pay for that reduction from 40 to 35 themselves. If a county board wants to have an average 1:40 caseload, with some case managers having 1:35 and others 1:45, but an average of 1:40 that's okay and won't require additional funding by the county board.

### **Bill Gamble and Sarah Topp, Legislative Update:**

MACDDS legislative consultants, Bill Gamble and Sarah Topp, spoke about several bills that have been pre-filed for the 2007 session. Representative Portwood has filed HB 39 on the MAWD (Medical Assistance for Workers with Disabilities) program. He has indicated he intends to expand eligibility for it to include a larger number of people. Senator Gibbons has filed a bill on background checks. There have also been bills filed to increase the per diem for sheltered workshops and to remove the sunset clause in the First Steps program. Medicaid will be the number one issue in this legislative session. There is still a Republican controlled assembly with 21 Republicans in the Senate and 13 Democrats and 91 Republicans in the House with only 72 Democrats.

### **Disability Awareness Day:**

Becky Dickey from People First; Megan Schulz from Paraquad; and Cathy Brown from the Missouri Planning Council presented information about the 2007 Disability Rights Legislative Day. The celebration will be held on March 28, 2007 at the Capitol. There has been a good turnout in past years for the Disability Rally, but many of the people who come do not go to talk to their legislators. Speaking one-on-one with your local legislator

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insures that he or she will then actually know someone with a disability or an interest in disability legislation. Information about how to schedule a meeting with your legislator and talking points for visiting with him will be coming out ahead of the rally. The two services most needed to insure a successful rally are transportation and attendant services. It was suggested that local groups go together to coordinate transportation. For more information call Megan Schulz at (314)289-4277 or Cathy Brown at (573) 751-8611.

### **Reimburse Cole County Residential Services:**

A.Nissen made a motion to reimburse Cole County Residential Services for a lavalier microphone they purchased for our microphone system. J. Wooldridge seconded the motion and it passed unanimously.

Meeting adjourned at 5 p.m.

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## **MACDDS Minutes Thursday, December 7, 2006**

President Jim Casey called the meeting to order at 9:00 a.m.

Introductions were made.

### **Bylaws Changes:**

The second reading of the proposed bylaws change was given by Cathy Arrowsmith. The two proposed changes are under the AD HOC Committee language. The first change is to the Nominating Committee, B., 1. to remove the words “and shall submit to the membership names of nominees to fill the offices of the Association.” Also, under the same section, paragraph 4. Awards Committee, to add the statement “that are active members of the Association” following the sentence, “The committee shall consist of the five most recent Past Presidents.” And to remove the following sentences, “The President shall appoint the chairperson of this committee. This committee shall consist of not less than three members.” J. Duffin moved to approve the proposed changes as submitted and D. Cole seconded the motion. Motion passed unanimously.

### **2007 MACDDS Meetings:**

A discussion was held on whether the 2-day schedule should be changed to a 1 longer meeting day with a half-day of committee meetings prior to the 1 day monthly meeting. After much input, it was the consensus of those present to leave the 2 half day meeting schedule for 2007.

### **MACDDS Names For Division Committee:**

J. Casey asked for volunteers to give him their name to be submitted to Bernie Simon for his selection of one person to represent MACDDS to serve on the committee to look at the Lt. Governor’s task force recommendation for a public-private partnership to provide case management and other services. Volunteers include Roger Garlich, Jennifer Wooldridge, Ron Kruse and Betsy Barnes.

### **LaVonne Daniels, Midwest Special Needs Trust:**

LaVonne Daniels of Midwest Special Needs Trust, formerly Missouri Special Needs Trust, gave a lot of good information on the current services provided by Midwest Special Needs Trust. There can now be a 1<sup>st</sup> party or 3<sup>rd</sup> party trust. A 1<sup>st</sup> party trust is one where the money for the trust is coming from the consumer. The 3<sup>rd</sup> party trust is where the family, insurance company, or someone other than the consumer is putting the money into the trust. Making sure the language is correct in the trust document is very important. They can now accept monthly deposits into the trust—such as when

someone's income would throw them into spenddown. For more information, call LaVonne Daniels at 1-888-671-1069 or by email at [lavonnedaniels@aol.com](mailto:lavonnedaniels@aol.com)

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### **MACDDS Board Decisions:**

1. College of Direct Support—R. Garlich requested MACDDS contribute \$5,000 to cover part of the \$62,000 per year cost of the statewide coordinator for the College of Direct Support. Last year, each participating agency was asked to contribute \$1,000. This year, the statewide steering committee decided to ask different organizations and entities to cover this cost. Missouri Planning Council is putting in \$15,000; UMKC Center for Excellence is putting in \$15,000; the MRDD Transformation Grant is putting in \$15,000 and the 3 organizations—MACDDS, MARF, and MO-ANCOR are being asked to put in \$5,000 each. Jackie Coleman is the College of Direct Support statewide coordinator. She works 3 days a week. The \$62,000 covers her salary, travel to meet with the trainers and the steering committee. Jackie is to go over all courses to make sure they go along with Missouri regulations. The same entities will be requested to contribute the same amount of money in 2008. It is hoped that by 2009 the State Legislature will provide the funding to cover these costs. V. McCarrell moved and W. Hays seconded a motion for MACDDS to contribute \$5,000 for the College of Direct Support costs. Motion passed unanimously. Doris Boeckman suggested MACDDS should investigate the possibility of the Missouri Foundation for Health funding this next year through a grant.

**Correction of September 27, 2006 MACDDS Meeting Minutes on College of Direct Support:** During the discussion listed above, it was discovered that the September meeting minutes erroneously stated that “MACDDS will be asked to contribute \$15,000 plus \$5,000 as part of the Coalition” (for the College of Direct Support). R. Kruse made a motion to correct the September minutes by changing the sentence to “MACDDS will be asked to contribute \$5,000 as part of the total request of \$15,000 from the Coalition.” J. Prage seconded the motion and it passed unanimously.

2. Gamble and Schlemier Contract—J. Casey suggested the present contract with Bill Gamble be increased. R. Garlich moved to give a 10% increase to the \$7,500 contract because of the good service we receive and the very low fees charged us. V. McCarrell seconded the motion and it passed unanimously.
3. Community Asset Builders—The CAB contract proposed for 2007 by CAB is the same as the one for 2006. It is for 400 hours at \$50 an hour. D. Boeckman was asked to leave the room while discussion was held. In addition to the 400 hours paid for by contract, CAB is paid for 211 hours through the Emergency Housing Assistance Program grant. W. Buffington made a motion to extend the present contract through January 31, 2007 to allow time for all members to receive an emailed copy of the proposed 2007 contract and make suggestions to the Executive Committee for any changes or revisions. Motion was seconded by A. Nissen and passed unanimously. It was recommended that everything be put in

writing by the Executive Committee to let D. Boeckman know exactly what expectations are. D. Boeckman was brought back into the room and she agreed to extending the contract through January 31, 2007 with the President promising

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to get with her prior to the January meeting to discuss any proposed changes/additions to the new contract.

4. Committee Assignments—Present committee assignments were reviewed and changes made. If you are not on a committee that you want to be on, contact D. Boeckman. We still have no Conference Chairperson so if this is something you are willing to work on, please contact V. McCarrell.
5. It was agreed that Mary Sullivan-Thomas would be asked to bring her laptop and show members how to set up a group email account.

**Jim Casey, Living With a Hearing Loss:**

Jim Casey gave a presentation on living with a hearing loss and explained the importance of everyone using their microphone at all times at the MACDDS meetings.

**Presentation to Outgoing MACDDS President:**

V. McCarrell presented a plaque to Jim Casey to thank him for his leadership and hard work as president of MACDDS during 2006.

Meeting adjourned at 11:20 a.m.

Minutes prepared by Betsy Barnes