

MACDDS Minutes
September 28, 2005
Ramada Inn, Jefferson City

President Marcus Whitlock called the meeting to order at 1:15.

Announcements/Celebrations of Success:

John Thoelke—St. Charles board has decided to do case management.

Minutes:

Dan noted a correction from last month: Janice Tilman's email address is

janice.tilman@pcbsdd.org.

Roger Garlich made the motion to accept August meeting minutes; Jem Duffin seconded; motion passed.

Finance Report:

Alecia Nissen made the motion to accept August financial report; Jem Duffin seconded; motion passed.

Jennifer reported next year's meeting locations have been secured. In March we are meeting at the Ramada but most of their rooms are already booked. Jennifer also noted that two new counties are discussing possible membership to MACDDS.

Agency Liaison Report:

*MARF- (M. Whitlock) no report

*MO ANCOR- (B. Barnes) Marcus reported they are looking for a consultant.

*Coalition- (P. Capo) no report

*Supported Employment- (W. Hays) gave the report that Missouri Reform Commission continues to place Vocational Rehabilitation under DESE. There was a discussion by members with regard to the recommendations of the Reform Commission.

*MO Planning Council- (V. McCarrell) reported on their meeting from Sept. 15th and 16th. College of Direct Support was discussed. Vicki handed out TABOR: A Proven Failure in Colorado, Implications for Missouri. This is similar to Missouri's Hancock but stricter.

*Sheltered Workshop Managers- (R. Garlich) no report. Alecia requested if anyone knows of grants that sheltered workshops can apply for to let her know.

*Personal Independence Council- (W. Hays/R. Garlich) no report

*Congress on Disability- (J. Ames) Marcus reported on the last meeting. They are still working on the priorities with regard to legislative issues. Next meeting will be Nov. 9th.

Committee Reports:

*Finance (J Wooldridge) reviewing by-laws with regard to the yearly audit. The committee is looking at keeping MACDDS banking accounts at one place instead of each year changing banks.

*Executive Committee (M. Sullivan Thomas) gave a report with regard to member at large, secretary and treasurer holding office for just two years. She reported if members wanted to set aside this provision an officer could hold the office for an extended period of time. Roger Garlich made the motion to set aside the provision in the bylaws that an officer can only hold an office for two years with regard to Wendy being member at large; Joyce Prage seconded; motion carried.

-Marcus discussed that MO ANCOR is looking at contracting with Gamble and Associates. Mary S. Thomas talked to Bill Gamble with regard to if MO ANCOR and MACDDS did not agree on a position. Bill stated he would bring the two parties together and if no resolution could be made he would advocate for the organization he had the contract with longer.

-Jennifer led a discussion with regard to Officer Liability Insurance. She will be looking for another provider due to our current provider no longer providing this insurance. Ron Kruse made the motion for Jennifer to find and contract with another company to provide this insurance; Max Lytle seconded; motion carried.

-Marcus handed out the "Consultant Agreement Amendment" for Community Asset Builders. Roger Garlich made the motion to accept the consultant agreement amendment as presented; Jennie Ames seconded; motion carried. There was a discussion with regard to where all of MACDDS' official paperwork/contracts are housed and if we should look at CAB for housing these records.

*Public Awareness (W. Hays) they have approved a welcome packet for new potential members. She also discussed the annual report.

*Conference (V. McCarrell/D. Cole) Vicki reported that there are 245 people registered. She also reported that we have collected \$1,350 in exhibitor's fees. She reminded members to bring their \$25 gifts as giveaways to the conference. Vicki also reported on the AV equipment needs.

*MAC Online (M. Sullivan-Thomas) Mary reminded members if they want a "macdds.org" email address to let her know. Each agency can receive up to 5 different addresses.

*Legislative (P. Capo) no report

*Resource Development (J. Casey) no report.

*Assessment (M. Whitlock) no report

*Issues Planning and Action (A. Nissen) has developed a spread sheet for survey (how Medicaid cuts are affecting the people we serve). They will be sending the form out for members to fill out.

*Regulation Standards (J. Tilman) no report

*CARF (R. Kruse) no report

*First Steps Workgroup (R. Kruse) bids due to the state on Oct. 12th. There was a brief discussion with regard to the Review Commission (Efficiency in Government) and First Steps falling under Health and Senior Service. Mary Sullivan Thomas made a motion that MACDDS write a letter to the Efficiency Committee that First Steps fall under Dept. of Mental Health instead of Health and Senior Service; Alecia Nissen seconded; motion passed.

*Insurance (D. Boeckman) Roger Garlich discussed that there are only 400-450 lives. They need at least 650 lives. The VEBA is established. Roger will be getting input from the original group interested in the insurance to find out why they are not interested in joining and looking at changing the plan.

Break

Swift Supportive Living, Chuck Swift, Owner/Operator

Chuck was there to report on a foster home type of placement using an ISL budget. Chuck and his wife work with 4 regional centers to serve about 75 persons with developmental disabilities in group homes and ISLs. Their primary services are in southern Missouri. Chuck reported on one of their success stories with a 17 year old young man with autism. "Support Family ISL" is the model they are using. They pay a family room/board and salary to provide this service. They have found that there must be a good "match" between the consumer and family for it to succeed. Part of the budget includes 100 hours of relief time (a type of respite). They provide a lot of training including behavior training. They also provide QMRP and RN consultation. Chuck feels that a lot of turnover from providers has to do with staff not feeling it is a "calling". The family model seems to be more nurturing. They are providing services to children and adults in this model.

Families are paid \$24,000 per year plus 100 hours of relief time. They are employees of Swift. Background checks are completed on everyone in the home. There was a brief discussion with regard to liabilities in the "Support Family ISL". Chuck reported that the youngest is 8 years old and the oldest is 50 in the "Support Family ISL".

To contact Chuck: cswift@ortrackm.missouri.org or 417-778-7735.

MR/DD Division Director, Kent Stalder

Kent gave accolades to Chuck with regard to DMH's working with his company. Kent reported that St. Charles and Jackson County are working toward being a TCM provider.

College of Direct Support—there is a three year \$300,000 grant. Wayne Crawford is overseeing this grant. He will start working full time on the College of Direct Support Nov. 1st. There currently are 10 training centers throughout the state. There will be a steering committee that will start to meet in Oct. to finalize the grant/program. Kent briefly discussed the training modules and the need for modifying the modules to meet the needs in Missouri. There is a fee to the College of Direct Support. There is an annual cost of \$2,800 fee for the training center along with the cost of the instructor. Roger gave an overview of a Virginia study on cost/savings when they used this model.

Kent reported on System Transformation Grant \$2,900,000. He reviewed the three areas that will be worked on with this grant. This is a five year grant.

Kent reported on dental services. He reported that the Elks Dental Mobile Unit may lose funding by the end of the year. DMH is looking at working with the Elks on continuing this service. Jennifer Wooldridge reported on a grant (MO Foundation of Health) where Jefferson County is going to receive \$900,000 to provide a mobile dental unit.

Kent handed out "FY 2006 Supplemental Budget", "FY 2007 Budget-Proposed GR Mandatory Items & Items Funded by Federal & Other Funds" and "FY2007 Budget-Additional Program Needs". He reviewed these budgets.

Medicaid Reform Commission-Kent stated there can not be amendments to the Waiver that incurs additional cost to the state.

Update on Federal TCM-there is no new information (there was an initiative that the Federal Government was going to do a 50% reimbursement on TCM where now it is 60%).

CPI/MANT and adding the option SOAP-This will be discussed more tomorrow by Terry Jackson. Kent gave a brief overview of SOAP.

CIMOR-there are still implementation dates.

Meeting adjourned at 4:15.

MACDDS Minutes
September 29, 2005
Ramada Inn, Jefferson City

President Marcus Whitlock called the meeting to order at 9:05.

Announcements/Celebrations of Success:

Vicki handed out “Stem Cell Research Educational Forum” which will be held on Oct. 29th from 9-noon at Boonville.

Betsy Barnes handed out Job Descriptions for Executive Directors she has collected from across the state.

Vocational Rehabilitation-Greg Solum reported on their work with Ray County (New Supportive Employment Program)

DMH/Safety of All Persons (SOAP), Matt Obert

Matt gave an overview of SOAP. He reported that soon DMH-MR/DD will be training facility trainers. Matt handed out the DRAFT manual for “Safety of All People (SOAP)”. SOAP combines MANT, CPI and PCI. He briefly discussed some of the risk with the prone restraint and exceptions to this restraint.

Each region center will have a few “Master Trainers” and if possible, each facility will have a trainer for SOAP. If possible, they would like for the trainer to be the QMRP but at this time, would consider exceptions. The facility trainer will send in rosters to the regional center of who they have trained. Matt reported that there will be two levels of certification. Level one certification will be for facilities that would not need the physical restraints (but would focus on defensive techniques and positive behavior supports). The level two certification will focus on the physical restraints along with defensive techniques and positive behavior supports. Staff will need a yearly refresher. Facility Trainers will have a two year certification after which they will need a refresher.

*The cost of this training will be reduced to the provider (cost of copying the manual).

*Facilities can continue to train on MANT and CPI.

*This is a Division training not Department.

*There is an opportunity through SOAP that the Division can add restraints as needed when needed.

*Habilitation Centers will be mandated to train and use SOAP.

*A facility trainer would need to train 14 hours per year.

Break

State Auditor’s Office, Tom Kremer

Tom discussed 3rd class county audits which are completed every other year. Third class counties are not required to have a county auditor.

Tom reviewed GASB 34 (Government Accounting Standard Board) and MD&A (Management Discussion and Analysis).

Tom discussed the difference of cash based vs. accrued method of accounting. He reminded members that GASB 34 request that government/public entities use the accrual method of accounting.

MD&A-Management Discussion and Analysis (required by GASB34): A narrative overview of the budget and financial statements. This is a summary of the financials of the year and future planning of the agency.

Tom handed out “Determining Major Funds”. He reviewed the example audit explaining which category was considered “major funds” which is any fund that exceeds 10% of total governmental funds in the category of “Beginning Cash”, “Receipts”, “Disbursements” or “Ending Cash”.

*General rule about how much in reserve is too much: 1-1.5 years of yearly expenditures or more is too much to have in the reserve unless there is a written plan of what this money is being saved for.

Tom handed out a couple of financial statements which included examples of MD&As.

Marcus discussed collecting members MD&As and placing them on www.macdds.org.

Legislative Update, Bill Gamble

Bill reported on current approval ratings at the federal level. Due to the different crisis in the country many are low.

MACDDS is on the schedule to testify on October 12th, Senate Committee Room 2 (expert testimony) for the Medicaid Reform Committee. Bill continues to follow the Medicaid Reform. The Governor is rumored to be looking at making more cuts to Medicaid but the House and Senate may not agree. Bill stated the testimony thus far has been compelling. The House and Senate will probably not want to take anymore “heat” by making additional cuts to Medicaid.

TABOR was briefly discussed. Bill felt since we already have Hancock, TABOR will probably not go too far in the near future.

There was a discussion with regard to the Efficiency in Government recommendations.

Ticket to Work-There was a brief discussion that Senator Dolan is looking at Ticket to Work (past MAWD program). At this time it is uncertain what his ideas are.

There was a brief discussion with regard to spend down.

Meeting adjourned at 12:05