

## DRAFT

### MACDDS Minutes Wednesday, September 27, 2006

President Jim Casey called the meeting to order at 1:10 p.m.

**Ron Dittmore, Ed.D., Interim Director of DMH** Dr. Dittmore began by stating he was pleased to see such a good representation from around the State. He stressed that safety is his number one priority. Safety for consumers and for staff. He mentioned the \$9 million transformation grant for children's services in northwest Missouri as a positive action. Dr. Dittmore presented 5 themes from the Lt. Governor's Mental Health Task Force. These themes are: 1. STAFFING—too many vacancies in DMH facilities, pay is too low, too much overtime, caseloads are too large, not enough training. 2. LEADERSHIP—good leadership starts at the top. There are 17 applicants for the Department director position that he is presently occupying. Our new Division Director, Bernie Simons, is one of the best leaders Dr. Dittmore has ever known. 3. PREVENTION—of abuse and neglect by changing staffing to eliminate mandatory overtime and the fatigue that contributes to the potential for abuse and neglect; training consumers and families to recognize and report abuse and neglect; and improving procedures for safety checks on facilities and equipment. 4. REPORTING ABUSE AND NEGLECT—by providing support to other state agencies in order to better utilize the child abuse and neglect hotline and the hotline for the elderly and disabled; in addition they may consider a “warm line” product as a way for employees, families and others to express concerns and ideas even anonymously, that may not fall under the umbrella of abuse and neglect; and pursuing a statute change that would allow the department to make public any reports of abuse and neglect that are substantiated (after redacting) 5. INVESTIGATION PROCESS—looking at what other states are doing in their investigative processes. The definition of Class II neglect and how we handle it is unlike other states. It is not practical and creates confusion rather than protection. He believes we must continue to track such behavior but treat it under the employee disciplinary policy rather than the abuse and neglect investigation process. Another interesting possibility is to define a certain threshold of abuse where incidents are referred to another agency for investigation.

**Bernie Simons, Director Division of MRDD** Bernie said he has signed a letter providers should be receiving soon requesting information on how we are spending the 7% COLA and talking about unit cost reports. He also mailed a letter to all counties who have passed SB 40, including those who are not members of MACDDS, telling them of the opportunity to provide targeted case management. Bernie met with the Coalition and discussed accreditation with them. He has visited with both CARF and The Council and is leaning toward CARF. He is planning to go through the accreditation process and request that in-state surveyors be used for consultation. There are 23 recommendations from the regional center reviews and these are being worked on to get MRDD where it should be. Bernie talked about the supplemental request for the FY '07 budget and the FY '08 budget to pay the match for county boards who add new people to their case management rolls or begin providing the service for the first time. He stressed that his

preference is for county boards to provide all the case management for a county. He appointed Tec Chapman to work with the County TCM group in developing a usable case management manual and added that there must be information in this manual on self directed services and independent support brokers.

**Minutes:** J. Duffin moved and R. Garlich seconded a motion to accept the August minutes as emailed. Motion passed unanimously.

**Conference Committee Report:** B. Barnes reported that there are presently 269 people registered for the October 19 and 20 conference, which is 20 to 25 more than this time last year. L. Oelklaus and M. Whitlock talked about the first ever golf tournament which is scheduled for October 18<sup>th</sup>. B. Barnes reminded all MACDDS members to bring a door prize worth at least \$25 to the conference.

**SB40 Boards and Case Management:** R. Kruse reiterated Bernie Simons' comments about county boards who want to provide targeted case management needing to send a letter by November 30<sup>th</sup> to their DMH deputy division director. If counties want to start providing case management or increase their case management, they should do this starting April 1, 2007 in order to reap the benefits of getting DMH to pay for the 40% match—assuming the Legislature approves the Department's supplemental budget request to pay for this. DMH will be looking at paying the match only on new case management provided after April 1. They hope to be able to get the funds to pay the match on existing county case managers sometime in the future.

**\*MARF- (M. Whitlock)** M. Whitlock deferred to Wendy Buehler who reported MARF is working on MAWD legislation with Representative Portwood. They have made suggestions on what to look for in the new Department Director hiring process. Wendy has talked to the Lt. Governor about some long term improvements and systems change ideas as part of his Mental Health Task Force.

**\*MO ANCOR- (T. Weatherspoon)** No report

**\*Coalition- (P. Capo)** The Coalition has met with Bernie and have set up a Programs of Excellence Task Force to come up with suggestions on implementation. There will be a date, yet to be set, when if a provider isn't nationally accredited, they won't be allowed to do business with DMH. Scott Shepherd of MARF will be the new chair of the Coalition.

**\*Supported Employment- (W. Hays)** The APSE Professional Development Day is set for November 7<sup>th</sup> at the Governor's Office Building in Jefferson City with Dr. Parks from DMH presenting on employment for persons with mental illness. The DMH Think Tank met recently to talk about CPS and VR co-locating and setting a goal that every person with mental illness will have an employment objective. APSE also sent a letter to MoDOT asking them to give the same points that are being given to sheltered workshops who bid on cleaning the rest areas to any person with disabilities, not just those who work in sheltered workshops.

**\*MO Planning Council- (V. McCarrell)** Several RFP's will be coming out soon so watch for them. They are working on building a curriculum on how to self-direct services.

**\*Sheltered Workshop Managers- (R. Garlich)** V. McCarrell has information for any workshop interested in bidding on cleaning the MoDOT rest areas.

**\*Congress on Disability-** MACDDS Legislative Priorities are posted on our website. The Congress on Disability asks for one representative and 2 alternates in the hope that at least one person per organization will be at the 5 meetings held each year. Jennie will remain the representative and M. Whitlock agreed to be the first alternate. L. Wells asked to be replaced as 2<sup>nd</sup> alternate. If anyone is interested in volunteering, let Jim Casey know, otherwise, a 2<sup>nd</sup> alternate will be appointed.

**\*Personal Independence Council (W Hays)** A single point of entry through Area Aging and the Division of Health and Senior Services is being discussed. This would be for services for people over age 60 and people with disabilities ages 18 to 59.

**\*Public Awareness (W. Hays)** The Committee met this morning and approved a final draft of the annual report.

**\*MAC Online** B. Barnes reported for Mary Sullivan-Thomas that everyone is to delete their MACDDS Members email address as it has a virus or worm. She is going to move the MACDDS website to another server and will rename the members email list and will notify all members when that is done. She reminded everyone that they must have a good virus and worm protection program such as Norton Anti-Virus on their computer to prevent future problems. J. Tilman told everyone that they could send emails using the Blind Copy for the address which would prevent others from “stealing” the address list.

**\*Missouri Housing Trust Fund (D. Boeckman)** The new housing grant is out and due October 26<sup>th</sup>. A list was distributed asking if counties present at this meeting wanted to continue or begin participating in next year’s grant. A request for letters of support will be sent out soon.

**\*Legislative (P. Capo)** MACDDS submitted written testimony to the Mental Health Task Force and posted it on our website. The Medicaid Redesign group is now working without MRDD input. The two DMH staff on the group are both with CPS (Diane McFarland and Dr. Parks). A motion was made by B. Barnes and seconded by A. Nissen to have MACDDS President Jim Casey send a letter to Dr. Ron Dittmore asking that someone from the MRDD field be included on the Medicaid Redesign group and offering someone from MACDDS. Motion passed unanimously.

**\*Regulation/Standards/Policy (J. Tilman)** A Committee meeting is scheduled for tomorrow morning.

**\*CARF (R. Kruse)** No report.

**\*First Steps Workgroup (R. Kruse)** No report.

**\*Insurance (R. Garlich)** We are still waiting on information to see if we have enough lives to have our own self-insured work comp group. The MO Public Transit group is

looking for others to join together on health insurance and Doris will talk to them about their interest in partnering with MACDDS on this.

**Kate Pilkington, SSM Behavioral Health** Ms. Pilkington handed out information about two psychiatric units SSM has set up specifically for persons with MRDD. One is at DePaul Medical Center in Bridgeton with 8 beds and the other is at St. Joseph Health Center, Wentzville, with 13 beds. All patients are screened in ER for physical ailments. The patient must be at least 18 years old and a danger to self or others. If it is a child under 18 with mild MR, they will take that person. They have 2 case managers who will work with the providers on discharge. The average stay is 16 days. Call 1-800-426-2083 for pre-admittance or information. They will transport the patient to and from the hospital if it can be done safely and is needed.

**\*Missouri Foundation for Health (D. Boeckman)** The Strategic Organization grant is due October 2<sup>nd</sup>.

**\*College of Direct Support (R. Garlich)** There are presently 326 learners. The new year begins November 1. 180 DA3's from hab centers will begin the program. The only fee for providers is the \$2,800 annual fee. MACDDS will be asked to contribute \$15,000 plus \$5,000 as part of the Coalition.

**County Tax Collection Fees** Jan Jones handed out a chart showing the fees various counties charge for collecting the SB40 tax.

The windows based billing program being developed in Greene County will be ready soon.

Meeting adjourned at 5:10 p.m.

### **MACDDS Minutes Thursday, September 28, 2006**

President Jim Casey called the meeting to order at 9:10 a.m.

**Officer Resignation** Jan Jones announced she would not be able to accept the position of MACDDS secretary for next year. M. Whitlock, as nominating chair, presented Jem Duffin, Howell County, for this opening. There were no nominations from the floor and Jem was elected by acclamation.

**Bylaws Changes** J. Tilman distributed two proposed changes to the bylaws from the Regulations/Standards/Policy Committee. Those changes are under the AD HOC Committee language, the first change to the Nominating Committee, B., 1. to remove the words "and shall submit to the membership names of nominees to fill the offices of the Association." And under the same section, paragraph 4. Awards Committee to add the

statement, “that are active members of the Association” following the sentence, “The committee shall consist of the five most recent Past Presidents.” And to remove the following sentences, “The President shall appoint the chairperson of this committee. This committee shall consist of not less than three members.” This change will be voted on in December.

**August Treasurer’s Report** J. Tilman moved to accept the 8/31/06 Treasurer’s Report. Motion seconded by V. McCarrell and approved unanimously.

**Jim Lowery, CCRSI Human Resources Updates for SB40 Boards** Jim Lowery presented further information on FMLA, worker’s comp, FLSA and other human resources topics.

**Amy Blouin, Missouri Budget Project** Discussed proposed legislation including the tobacco tax increase, raising the minimum wage and TABOR.

**Discussion on meeting attendance** was held by the remaining members who attended today. A suggestion was to look at actual numbers on all Thursday meetings this year to see if the decline is as significant as it appears. If so, to bring up the topic at the December meeting on Wednesday and look at a one-day, longer meeting with a half-day committee meeting schedule the previous day.

Meeting adjourned at 11:10 a.m.