

MACDDS Minutes
April 26, 2006

President Jim Casey called the meeting to order at 1:10 p.m.

Announcements/Celebrations of Success:

Jennie Ames reported Osage County has purchased the land to build the building for their planned day program.

Vicki McCarrell reported Unlimited Opportunities received a \$9,000 grant from the City of Booneville for their recycling program.

Minutes:

Alecia Nissen moved and Janice Tilman seconded a motion to approve the March minutes as emailed. Motion passed unanimously.

Finance Report:

Cathy Arrowsmith reported that \$10,000 cash had been invested in a CD. When the Platte Valley Bank CD comes due in August, they plan to re-invest \$10,000 in a CD and put the interest in the checking account. Terry Weatherspoon made a motion to accept the financial reports as emailed. Lovie Oelklaus seconded that motion and it passed unanimously.

Agency Liaison Report:

*MARF- (M. Whitlock) No report.

*MO ANCOR- (T. Weatherspoon) No report.

*Coalition- (P. Capo) In Peg's absence, Gene Barnes reported that the Coalition has a meeting scheduled with Dorn Shuffman and Linda Roebuck on June 7th.

*Supported Employment- (W. Hays) No report.

*MO Planning Council- (V. McCarrell) The Planning Council has sent out their draft 5-year plan for comment. Vicki suggested everyone submit comments by Friday, April 28, 2006.

*Sheltered Workshop Managers- (R. Garlich) Roger reported he had a meeting with the Sheltered Workshop Managers group and proposed to them that they allow MACDDS members be allowed to participate in their self-funded workers compensation plan. In turn, we would allow members of their group to participate in the MACDDS self insured health plan if/when we get that going.

*Personal Independence Council- (W. Hays/R. Garlich) No report

*Congress on Disability- (J. Ames) Next meeting will be May 12th at 1 p.m. at Boone County Family Resources office in Columbia.

Committee Reports:

*Finance (C. Arrowsmith) See above financial report.

*Public Awareness (W. Hays) Doris Boeckman reported she will be sending out an email with the Public Awareness annual survey to all members. The survey form will also be posted on our MACDDS website. This survey is used to put together the MACDDS annual report. Doris also handed out paper copies of the survey document and mentioned she appreciates early responses.

*Conference (C. Arrowsmith/B. Barnes) Lovie Oelklaus reported a 4 Man Golf Scramble is tentatively planned for Wednesday afternoon, October 18, 2006 at the Seasons Ridge Golf Course, Lodge of Four Seasons. This is open to everyone and it is hoped we will have enough people interested to make this an annual event. The fee is \$65 and includes lunch, golf cart, golf fees and prize money for the tournament winners. This won't be a money maker this year. If anyone is interested in this golf tournament, please email Lovie at wchs@centurytel.net If there is not enough interest shown, the golf tournament won't be held. Betsy discussed the possibility of a get together of all Executive Directors and any of their board members who may be attending the conference for Wednesday evening, October 18 in the President's Suite at the Lodge of Four Seasons. There will be food and drinks provided. A third item discussed was a reminder for members to nominate anyone or any program that deserves consideration for the various MACDDS awards—Distinguished Service and Cutting Edge. These award documents will be posted on our website soon.

*MAC Online (M. Sullivan-Thomas) Mary has posted many documents on the MACDDS website and has made links to other websites from our website. If members want a document posted on the website, send it to Mary. If you downloaded the Members email list from the website, you need to delete that list and go back to the website and again download the members email list to make sure you have an updated list of all current members. Lovie Oelklaus mentioned she has changed her email address and has not been receiving emails. Please make sure you have Lovie's correct email address: wchs@centurytel.net .

*Missouri Housing Trust Fund (D. Boeckman) Doris reported the new funding was received yesterday. She brought packets for all counties who will be participating in the grant this year. Those counties not present who are participating will have their packets mailed to them.

*Legislative (P. Capo) Peg, via Mary Sullivan-Thomas, reported the raise for MR/DD providers is part of the DMH budget bill which has now gone to a House-Senate conference committee. The issue is whether a 7% raise or a 4% raise will be given to providers.

*Resource Development (J. Casey) Doris Boeckman recommended that all counties who are in the Missouri Foundation for Health's area should keep accessing the MFFH website as they are putting grant opportunities out frequently. Ron Kruse then suggested all MACDDS members look at needs in their counties after this legislative session and decide if a group grant request could be submitted to Missouri Foundation for Health. Members agreed that would be a good idea. After further discussion, it was decided Doris will contact MFFH and ask for a representative to attend our May meeting to discuss the various grants they are offering as well as giving a report on their recent studies on Medicaid and the impacts of last year's cuts.

*Regulations/Standards/Policy (J. Tilman) Janice reported parts of the revised Technical Assistance Manual are now posted on our website and more are posted as they are completed. Members can go to the MACDDS website to see what has been accomplished to date.

*CARF (R. Kruse) No report

*First Steps Workgroup (R. Kruse) No report.

*Insurance (R. Garlich) Doris Boeckman will be sending out a memo to all members asking for the number of staff employed in each of the workers compensation classification codes for submission to the Sheltered Workshop Managers group. This information needs to get to the Sheltered Workshop group by May 22nd in order for them to decide if they will allow us to join in their self-funded workers' compensation insurance. Les Wagner pointed out that the way job descriptions are written influences the classification code given by workers' compensation. Roger Garlich agreed to make his job descriptions and accompanying classification codes available to members as he has successfully defended the classification codes assigned when workers' compensation wanted to raise his rates by changing the classification codes.

*College of Direct Support (R. Garlich) Roger reported that Jackie Coleman, retired MRDD employee, has been hired to head up the College of Direct Support. She was given a Proposed Scope of Work to outline her duties and expectations. The curriculum has been finished and is in 2 modules with 6 courses in one module and 7 courses in the other module. Everyone participating is encouraged to get their staff enrolled and going on the curriculum now.

*Prevention Funding (R. Kruse) Ron stated the letter regarding the need to develop a plan to serve those natural home consumers who do not have a high UR score, had been forwarded to Jim Casey for submission to DMH.

Shari Whelan, RN, MRDD Shari Whelan presented the Community RN Program Overview. After considerable discussion on delegation and other aspects of the

program, Shari provided her email address and asked anyone with questions or concerns to contact her directly. Shari's email address is shari.whelan@dmh.mo.gov The link to the website developed by Shari and other medical staff for medical information is www.dmh.mo.gov/mrdd/nurses/rnhome.htm.

Break

Jeff Grosvenor, Kay Green, and Fred Fridlington, MR/DD Jeff Grosvenor discussed the DMH budget and the likelihood of either a 4 or 7% provider increase. Some of the durable medical equipment that had previously been covered by Medicaid may again be covered by Medicaid—depending on the bill that is finally passed by the Legislature.

Kay Green discussed the necessity of using clock time to record services provided. Fred Fridlington mentioned that Linda Roebuck is drafting a request for an exemption to the clock time which she will submit to CMS (Centers for Medicaid and Medicare Services). If anyone has any examples of how providing the clock time for services delivered will be impossible, send that example in to Linda or Miriam Schepers.

Fred Fridlington discussed the temporary organizational chart that had been distributed. This chart will be used until the new director is hired. He discussed the Division's initiative to get a baseline on services provided by each regional center. Each regional center is to do a self evaluation and the review teams will be looking at the strengths of each center and build on those. These review teams will start the process next week. Each team has 4 dmh staff, one provider, and one consumer or family member. There will be 3 teams.

DMH Mental Health Commission is doing a series of public meetings to solicit input. These hearings were arranged by the Commission.

Julie Kaufmann, Director of Children's & Autism Services, MRDD and Janet Farmer, MD, Director of Thompson Autism Center at MU Dr. Janet Farmer gave an informative presentation on the new autism center at Missouri University. This center was funded by a large donation from two MU graduates, Bill and Susan Thompson, and will provide a variety of services. Go to <http://thompsoncenter.missouri.edu> for more information.

Meeting adjourned at 4:50 p.m.

MACDDS Minutes
April 27, 2006

President Jim Casey called the meeting to order at 9:15 a.m.

Lindsay Holwick, MO Coalition for Lifesaving Cures gave a presentation on stem cell research. She discussed the different kinds of stem cells and the possible benefits of stem cell research.

Announcements/Celebrations of Success: Jim Casey reported that a recent message from Kathy Meath stated that the DMH budget was passed out of conference committee with a 7% increase for MRDD providers.

After discussion about the planned review of regional centers, Mary Sullivan-Thomas made a motion that Jim Casey send a letter to Linda Roebuck regarding MACDDS' concern over the lack of planning and the timing to get the reviews done. Alecia Nissen seconded the motion. It passed unanimously.

Clive Woodward, MR/DD Clive mentioned that he had a background in quality assurance with the Comprehensive Psychiatric System. He stated that there are some tools for the review groups to use and these will be shared with the Stakeholders Group, which is a committee that has been set up by Linda Roebuck. Included on the Stakeholders Group are Jim Casey, Roger Garlich, Les Wagner, from MACDDS; Jhan Hurn, Gene Barnes, Wendy Buehler and several other people. Several issues were discussed with Clive that he agreed to take back to Ms. Roebuck. The reason the surveys of regional centers is being scheduled so quickly is because Ms. Roebuck wants to be able to provide information to whoever will be hired to be the new director of MR/DD.

In talking about measuring the quality of the services being provided to clients of the Division of MR/DD, Clive handed out a chart showing performance measures for the different regional centers. He is using 4 categories: consumers & stakeholders, internal quality, organizational capacity, and financial & budget. They used FY '05 as a benchmark and the data shown is for the second quarter of FY '06. The yellow areas show an average, based on FY '05. A fifth area needs to be added to capture the quality improvement plan that the regional center is working on. All habilitation centers and psychiatric hospitals have their own scorecards. Clive's handout also displayed performance measures that may be used for a scorecard for residential providers. He asked for suggestions on other performance measures that should be added. It was suggested that there are 2 ways he could get input from various entities for this initiative as well as future initiatives. One is to go through the Coalition—which he was unaware of. A second way is to ask the Presidents of MACDDS, MO-ANCOR, and MARF to appoint someone to work with his group on finalizing a scorecard for providers. Clive indicated he would raise the question of getting participation with Gene Barnes as president of the Coalition.

Jan Jones asked for any TCM providers who are interested, to get together following the CIMOR part of the regularly scheduled SB 40 TCM meeting on May 11 to talk about trying to develop a software program that would do the billing and be the data base in Windows rather than DOS.

Barb Oetting , Cole County Residential Services, Salary Survey Results Jim Casey's staff, Barb Oetting, distributed copies of the recently completed salary survey for those agencies who had submitted information. 36 agencies submitted information for the survey and those agencies will receive the final results. Barb offered information from the Office of Administration on the State salary system.

Vicki McCarrell asked the members present if they thought we should schedule all of the speakers for our monthly meetings on one day and the committee reports and business discussion on the second day. It was decided she would bring this up the first day of next month's meeting to get input from more members.

Ron Kruse made a motion to adjourn and Dan Cole seconded. Motion passed unanimously and the meeting adjourned at 11:45 a.m.

Minutes submitted by Betsy Barnes