

**MACDDS MEETING MINUTES**  
**Wednesday, March 28, 2007**

Vicki McCarrell, President called the meeting to order at 1:05 p.m.

**Introductions were made.**

**Minutes - Jem Duffin**

Dan Cole made a motion to approve minutes as distributed. Second by Alecia Nissen. Motion passed unanimously

**Finance Report – Pete Breting**

43 members have paid dues. List should have date of 2/28/07. We do have some new members. Motion to Approve as distributed made by Betsy Barnes. Second by Lovie Oelklaus, motion passed unanimously.

**Executive Coordinator’s Report – Doris Boeckman**

CABLCC has time accounting system working now. They can summarize activity by class of project and type of work and will try to have that available at the next meeting. Handout detailed work for first quarter. Peg asked how much time was allocated. Vicki noted that 400 hours were allocated. Mary asked that the minutes available and minutes used be broken out on Doris’s report by category: housing grant, conference Macdds contract.

**Agency Liaison Reports**

**MOANCOR**—Since the hab center is going to stay open, Jeff was asked how much money would come out of the community. He stated that he did not think any money would come out of the community. There is a Medicaid conference on April 11 for updates on Medicaid. Registration required. Doris has applications if needed.

**Coalition** – Jim Casey – There is a meeting on April 10<sup>th</sup> to hear Dr. Keith Schafer provide an update about Missouri Medicaid and Regional Center restructuring.

**Supported Employment**—Wendy Hays - APSE conference is upcoming. Nominations for awards are being accepted currently.

**MO Planning Council** – Vicki McCarrell - A lot of talk about the planning council’s input on recommendation 24. Doing a PR Campaign contracting with a lady out of Michigan. This is an awareness campaign about people with disabilities. Transportation Summit is June 15; two RFP’s for \$75,000 grants will be awarded to participants who attend the Summit and apply.

**Congress on Disability** – Jennie Ames - Meeting on March 14 outcomes of the legislative breakfast and discussion of bills currently before the legislature including passage of a bill requiring all group homes install sprinkler systems per Senate Bill 3.

**PIC Council**—PIC will be the advisory council for the money follows the person grant. Missouri Health Net Plan has a single entry point system in the proposal. There is concern surrounding how a single entry point will affect people with disabilities getting into the system.

**Committee Reports**

**Public Awareness** – Doris Boeckman - Questionnaire is developed for members to give input for the annual report. Call for photos going out. Work started on the annual report.

**Conference** – Meeting at 5:30 tonight in the restaurant. Working on developing a logo.

**MAC Online** – Mary Sullivan-Thomas - Updating legislative piece weekly. Posted College of Direct Support information and added resource categories

**MHTF** – Doris Boeckman - Doris has agreement for Vicki to sign. About \$2500 left on this year’s grant. Doris had handout containing the group’s comments about the idea of having a lifetime cap for families accessing the grant funds. Provided handout with the new allocation

amount. The group discussed the idea of a cap. The group suggests that it be left the way it is for now.

**Legislative** – Peg Capo encouraging that we talk to our reps about caseload growth reduction. It results from a CMS calculation which was only \$500,000 and the house put nothing back in. Senate Appropriations Committee members should be informed and encouraged to put in at least what has been in the past few years. Also talking to senators about the increase for direct care. Peg, Mary, and Ron met with Senator Rupp regarding the First Steps bill. The bill he sponsored does not seem to be going anywhere. Ron indicated that he has sent many letters to his representatives regarding the caseload growth situation and said that Senators really need to be informed now.

**Resource Development**—Jim Casey—this committee no longer exists.

**First Steps Workgroup** – Ron Kruse - Ron, Peg, and Roger met with Bernie Simons and discussed the possibility of a pilot to have county boards provide the TCM for first steps children. Ron needs to know who is going to be able to do it. If a county board is interested they should contact Ron.

**Missouri Foundation for Health**—Roger Garlich - Meeting tomorrow at CABLLC Office

**College of Direct Support** – Roger Garlich provided hand outs with information regarding numbers of graduates, certificates, etc. The group is working on measuring turnover, incentive, etc. after individuals have completed the coursework. Core courses are in the first tier then there will be more courses coming.

**Recommendation 24 Committee**—**Jennifer Wooldridge**. Hoping to be done by the beginning of April. The report will have 8 major areas:

- Number of regional centers
- Number of administrative entities
- Standards to become an administrative entity
- How contracts will be established
- Roles and Responsibilities of MRDD
- Roles and Responsibilities of administrative entity
- Roles and Responsibilities of administrative Entity in regard to abuse neglect
- Avoiding Conflict of Interest-intervention that would be taken if necessary

**Waiver Work Group**—Roger Garlich - Look at the existing waivers. Will pick Kay Green's brain before she leaves & get a feel for timelines of when things are going to be due regarding waiver deadlines. The group is looking for ideas for Medicaid waivers, ie, dental services.

**Toni Cole—Project HEART—**

- Project is funded for three years by a grant from Missouri Foundation for Health. Provides free classes for health training on a wide variety of topics. Curriculum is modified according to the group to which it will be presented. Classes have been held in St. Charles and St. Louis Counties. MFFH has given permission for classes to now be provided anywhere in the state. Boone, Crawford, and Howard County have already taken advantage of the opportunity. Toni will schedule classes with any MAC member who is interested.

**Bernard Simons, Director, MRDD**

Recommendation 24 committee should be ending a week early. The report is due to the lieutenant governor on May 1. Discussion regarding Case Management. 40 case manager FTE's available. If we get 40 Bernie asked for MACDDS input about how they should be distributed. Bernie wants input from everyone. Yesterday was a hearing on the bill to remove MR in the title of the Division. There was only one person who spoke against the idea. They do not know if it will make it to the floor this year, but if it does not it will be one of the very first bills introduced next session. Projected date for new DOR which will effect community providers on Class II neglect is January 1, 2008. There is an analysis that will be done to determine the number of abuse neglect investigators that are needed. National Core Indicators and the Support Intensity Scale, as of right now Bernie wants to have them

come in and train 10 staff from the Regional Center as a train the trainer, then those individuals will go out and train case managers throughout the state including County Board Case Management. At some point in time we need to take a look at Utilization Review and say where is the money going against the Support Intensity Scale. This will provide hard data rather than anecdotal evidence to legislators during the budget process. The division would probably start with individuals in residential services, not necessarily doing anything with people who have in-home supports. Georgia and Washington currently use the scale. Tec stated that Louisiana, Maryland, and several other states are using or rolling out the use of the scale. Human Service Research Institute (HSRI) did a satisfaction scale of the National Core Indicators. The Missouri Document currently used is missing some pieces that the National Core Indicators would provide. This would benchmark Missouri against other states using the NCI. Does this cover only satisfaction issues? Some of the other issues are related to outcomes of employment, abuse neglect, etc. This would be one component of a system, not the 'be all end all' of a system. Reference [www.nasdds.org](http://www.nasdds.org)

### **Keith Shafer, Department of Mental Health Director**

Keith has a vision for the Department which has been shared and is available to anyone who wants it. Keith said SB3 has been perfected. Has one more reading on the Senate side then will go to Stevenson on the House side. Gibbons and Misty, his aide, have a couple of small minor amendments regarding the sprinkler issue. Stevenson will probably make changes when it gets to the house side. He is worried about having enough time to cover it, but still may work on the cost issue with sprinklers. This bill covers assisted living and residential care facilities that are licensed by Dept. of Health and Senior Services. Wendy Buehler asked if DMH was going to privatize all the hab centers in Missouri. Dr. Shafer said no. Habilitation services are a critical part of the continuum. What is happening at Bellefontaine will not be happening to all of the other hab centers in the state. Governor Blunt told Dr. Shafer that he felt Bellefontaine needed to be closed, not all of the hab centers. St. Louis Post Dispatch just published an editorial about the failings of CIMOR. There will be a new editorial coming out next weekend related to DMH. The value that may trump community is the value that people should have a choice. He cannot as the DMH Director say that he values choice then say to the parents at Bellefontaine that have choice as long as they choose the community. Parents at Bellefontaine are not happy with Dr. Shafer's decision to privatize Bellefontaine. The state has to honor the commitment it made to people years ago when it told them that they should place their children at Bellefontaine and that Bellefontaine would always be there. MACDDS, MOANCOR, and MARF have all agreed to go back to senate and house with talking points advocating for a 6% increase, while 1% is currently happening. Vicki provided Keith and Bernie with the talking points. Dr. Shafer does not believe the strategy that asking for twice what you need is a good way to go. It tends to put people off, then they throw it out. Next year's DMH budget request will be framed with a new strategy. State direct care workers will be getting a 6% increase. Roger asked what Dr. Shafer's position is on First Steps. Dr. Shafer would have no problem with receiving first steps as a program administered by the DMH. Dr. Shafer likes the First Steps program and thinks it needs to be administered well. Trying to bill federal funds in a timely fashion with CIMOR. Habilitation facilities will be up and current April 30<sup>th</sup>. Everything stopped in CIMOR in order to get the billing right. Providers in CPS were having trouble with CIMOR. Data entered online was not the issue. Batch submissions were the issue. \$672,000 supplemental has been included to help providers who are having problems getting up on CIMOR. Dr. Shafer will not bring anyone else up on CIMOR until it is proven that the billing issues are resolved. Class II neglect being sent to Central Investigative Unit or not—there are a series of events that occur that require management attention, but do not result in a confirmed case of neglect or a person who could have gotten hurt. Sleeping on the job is a management problem when nothing happened to the individual. There were 3000 allegations of abuse neglect and 2/3 of those were Class II. Everyone who dies should have a death review. Need to accurately and objectively review every abuse neglect investigation that occurs. If two thirds of the allegations are actually management issues, the critical cases cannot get enough attention. DORS are being written currently about how the Department is going to start handling it. This in no way lessens

the danger of the issues, just addresses who gives the issue the attention it needs. The effect of Health Net on the Waiver in its original stages would have been detrimental to people with disabilities because it originally was being designed as organized health care. People with disabilities are not supposed to be automatically enrolled in any program with the new Health Net. Dr. Shafer advocated that people with disabilities must be able to choose. The default for disabilities will be fee for service. There are services that are specific to rehabilitative issues. All rehab option services are not rolled into the managed care piece. We need to inform our local legislators to support Charlie Shields bill to keep the rehab health services out of the managed care piece.

### **Robyn Kaufman—TCM Manual**

The Work Group has completed the manual. The group felt that the process was truly as important as the product. Very short time frame and had to do a lot of hard work. Wanted to make the manual more user friendly. It will be available online. Robyn provided a handout containing the workgroup members and the Table of Contents. The manual has been forwarded to Central Office. There is an overview for each of the sections which will be very helpful to new case managers. Each section has a references page with links to other documents and other areas. The actual forms and a filled out sample form will be available for all forms in the manual. The group is going to suggest a periodic overview/review of the manual, perhaps annually. Tried to look at documents from other states when they put it together. Probably will be hosted on the Network of Care website.

Vicki asked that everyone think tonight and have some ideas to discuss tomorrow to provide feedback to Bernie regarding how to use those 40 case management positions. Betsy suggested divvying up the case managers around the state. Peg suggested focusing on the future and doing “pilot” projects which truly make a difference. One case manager would not make any difference in St. Charles County or Jefferson County for example.

Vicki adjourned the meeting at 4:55 pm.

## DRAFT

### MACDDS MEETING MINUTES Thursday March 29 2007

President Vicki McCarrell, Called to the meeting to order at 9:05 a.m.

#### **Introductions were made**

#### **Discussion regarding the 40 Case Manager positions Currently in the Governor's Recommended Budget for DMH/MRDD**

The group discussed the task of making recommendations as to how the 40 case management positions should be allocated among county boards as was requested by Bernie Simons yesterday. Vicki suggested that there should be a new count taken to determine how many positions would be requested by interested counties and Peg suggested that the group send in the number of case managers requested by each county and a description of how the requested case manager positions would make a difference in the county i.e. the positions would allow the county board to provide all case management in the county or all of the first steps case management in the county. Roger stated that the Recommendation 24 committee was making recommendations regarding the issue of conflict of interest which can arise when the same agency provides the case management and the direct service. Jennifer stated that the committee had made recommendations as to resolving even the appearance of this conflict. Vicki will email all counties interested in case management for specific number of positions to provide case managers for the whole county.

#### **Scott Seiler and Nick Niemeyer from ADP**

Presented information about available services to assist with payroll, time management, cost management, lower costs and lower liabilities. ADP covers everything from recruiting to retirement

ADP will do a cost free analysis of organizations who request it.

#### **Other Business**

Doris discussed the need/desire to have some quality Board training among government, accountability, roles and responsibilities, etc. This topic was brought up at the conference committee meeting last night. The idea of devoting the second day of one of the summer meetings to a training to have Board members work with us as a group and also work together in groups as Board members to discuss their challenges. Peg suggested developing a curriculum that could be on a website or done online. Roger suggested a Missouri Foundation for Health grant as a possible funding source for such a project. Ron also mentioned some new standards CARF has related to this. Roger suggested tying the Technical assistance manual with the Board Training as the grant idea. Vicki suggested that the conference committee might assess the possibility of making this a session at the conference. Betsy suggested that someone who is a CARF surveyor and knew about the new regulations would present at the conference (perhaps Ron). Jennifer informed the group about Carol Weisman who does Board Training and has trained Jennifer's Board. She comes from a perspective of both for-profit and not-for-profit.

Her website is [www.boardbuilders.com](http://www.boardbuilders.com). The group would like to pursue a grant for a workshop next year and would like to consider a session at the conference this year.

Jennifer reported from the public awareness committee meeting last night. The committee suggests that the number of dollars being shown in the annual report as being generated is not accurate due to reductions in the levy assessed amounts as a result of the Hancock amendment.

The group agreed that the information should be contained in the report, and a disclaimer should be made to inform the public that the amounts in the report may not be correct.

**Bill Gamble and Sarah Topp, Legislative Update**

Sarah provided the members with Legislative Directories with information about committee members, etc. Senate Bill 577 will be going to the healthcare facilities committee eventually. Sarah suggested a meeting with Senator Shields ASAP to discuss questions about the bill and she will set the meeting then notify Peg. Next Tuesday in the House there will be a House hearing at which a representative of MACDDS should provide testimony regarding the newly designed Health Net system. They need to be made aware of special considerations they need to give in relation to Health Net.

The house is 3<sup>rd</sup> reading the budget today. The senate appropriations committee had questions to the Division about how the 40 case management positions would be used. The Senate appropriations committee is confused on the provider cola for MRDD. The MAWD bill could become part of the Medicaid reform package, but it is currently stand alone. Workshop per diem increase is stalled now. Marcus suggested checking with the MASWM lobbyist. Vicki will check and let Sarah know.

**Meeting Adjourned at 12:24 pm.**