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*Missouri Association of County
Developmental Disabilities Services*

Meeting Minutes
December 2, 2009

Call to Order/Celebrations and Announcements

- Due to scheduling changes, **Chuck Snow** moved to amend today's agenda to include a presentation from Bernie Simons today at 3:30pm. **Alecia Archer** seconded the motion and the **motion carried**.
- Stacie Harrison noted that Licensure and Certification came to Moniteau County and all went well. Additionally, she will be receiving her MBA next Friday!
- Jennifer Wooldridge reported that Jefferson County program's recent CARF survey with no recommendations puts them in the top 3%, along with other programs in Missouri. She then presented Max Lytle with our thanks for his term as president and the giant gavel

The minutes from the September meeting had been sent out electronically. **Jake Jacobs** moved to approve, **Chuck Snow** seconded the motion and the **motion carried**.

The financial reports for September and October 2009 had been sent out electronically. **Chuck Snow** moved to approve both and **Charlie Washburn** seconded the motion. The motion carried.

Executive Coordinator's Report

- Document distributed which showed the kinds of tasks being completed since the September meeting.
- Mid Year training is set for the second day of the April meeting. Information posted on the web site.

Agency Liaison Reports

- MARF and MoAnchor are not yet merged; the vote is scheduled for next week. Should be completed by January.
- Coalition minutes have been distributed regularly from all meetings. Coalition has had some input into the budget with DDD. New med administration training is being developed by DDD, will supersede the DHSS course work. Abuse and Neglect staff have asked for input as to whether they could have access to personal information or if Administrators would review the file and speak of that information as existing knowledge. Overwhelming this group felt this to be a bad idea. Coalition Steering Committee meets tomorrow.
- Rebecca Largent was present to represent VR. She noted that there were 3903 successful outcomes for the year ending 9/31/09. The November meeting was canceled, due to be rescheduled in January 2010. The annual report will soon be released and posted on the VR web site. It will contain the specific numbers by category.
- Wendy Hayes reported for Supported Employment that The Alliance for Full Participation has set a goal of five years to double employment numbers for people with DD. MoAPSE will set aside a day to focus on this.
- MO Planning Council had some information brought by both Vicki McCarrell and Susan Pritchard-Green. Information from MAGI includes a consistent autism screening tool being sought, information from the Education and Employment committees from the November 19th and 20th meeting. They are looking at pilot projects now.

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Susan Pritchard-Green reported that Housing committee is looking to bring some resources together to help people and their families with housing issues. Americorp positions are available for training sites that offer College of Direct Support

- Sheltered Workshops report included the unfunded months at the end of the year, budget woes, and information from the Wall Street Journal about workshops in Ohio and Michigan.
- The Congress of Disability met twice since our last meeting. Chuck Snow reported that the Congress is looking for support for a Legislative Function and for the Legislative Priorities document that was distributed. **Betsy Barnes** moved to support the function with the chocolate fountain being changed to cheese and crackers, and **Lynn Wells** seconded the motion. **The motion carried.**
- There has been no PIC meeting held. Ann Graff should be removed as a contact person.
- Peg Capo reported that the Mental Health Commission spent a short amount of time discussing upcoming budget issues at a recent meeting. A great deal of time was spent reviewing a film from a PBS series on mental health. It is important to attend these meetings to keep DD on the agenda. Generally the past president represents MACDDS, but Max Lytle cannot be present for these meetings due to scheduling conflicts. Alecia Archer agreed to attend these meetings and represent MACDDS

Committee Reports

- The Executive Committee recommends that the contracts with CAB be approved with the changes that were recommended and put in place. **Chuck Snow** moved to approve and **Vicki McCarrell** seconded the motion. **The motion carried.** The executive committee will be meeting with Tim Swinfard next month to discuss issues that cross both DD and CPS within the Division. Jennifer Wooldridge reported that she will post the document being developed for transition of officers on the member's only section of the web page. We will not be applying for MFH funds as an association, the eligibility criteria has changed and we are no longer eligible.
- Alecia Archer reported briefly on the work done on the annual report for public awareness, with a more detailed presentation to be made later in the meeting.
- Jim Casey reported for the education committee about conference details. There is an effort to streamline the gift giving process, address time slots (too long, too short, more time for lunch and vendors). There were high scores on evaluations for the speakers. We made about \$12,000, and had a target of \$10,000.
- The governmental affairs committee reported that we should be meeting with legislators while they are home over the holidays and our united message should be that when making cuts, "do no harm". Talking points for the prevention waiver are on the website. Senate budget testimony is next Tuesday. Use the annual report map to illustrate the importance of DD services as evidenced by the counties imposing self taxes! There was some discussion about the wait list, and how differently it is handled throughout the state. To address any of these issues between now and the state of the state, write letters to the governor's office. A sample of real life stories and services will paint the best picture. DD awareness month is March. There was discussion of creating some kind of give away with person first language primers, governmental affairs committee is working on this with Missouri People First.
- Janice Tilman reported that regulations, standards and policy committee has not met recently, but is moving along with the technical assistance document. The proposed amendments to the by-laws will be discussed later in this meeting.
- The finance committee will also present a larger picture later in this meeting.
- Quality Enhancement Committee will meet in January and will be discussing whether MACDDS will recommend national accreditation for service coordination. If you have questions or issues to be discussed, send them to a committee member prior to January's meeting.
- College of direct support is seen as a good investment for workforce development. The supervisory curricula is said to be very good and a common need in most agencies. UMKC has applied for a grant that will continue the program for 12 months.
- First steps reports that the Boone County pilot program data is being discussed with DESE. Growth was seen even in the pilot program, and with referrals made sooner there is high satisfaction in Boone and adjacent counties. Will meet again in March.
- No awards committee meetings are scheduled.

Division of Developmental Disabilities Report

Bernie Simons, Jeff Grosvenor, Robin Rust

- Discussed a handout on the prevention waiver.
- The coalition meets tomorrow afternoon.
- DDD budget news, educate legislators and the public on the process and how all the pieces are inter-related. Possible recommendations should come from the different scenarios that might occur.
- Assurances for Home and Community Based waiver assurances were looked at and discussed.

- Discussed for redesign, how it is working now and will work in the upcoming years. Projections show 48 new referrals since July and more calls from families. This opened the discussion about wait list procedures around the state and how they are tracked. They should be tracked through central office.
- DDD recently contracted with three not for profits in SW Missouri (8counties without SB40). A panel was made up of specific positions to review the proposals and make recommendations. A question about funding was asked, since the not for profits cannot pay into the match. Jeff Grosvenor reported that state GR will be used for their match, with the vendor submitting a claim and DMH paying the invoice.
- Currently in NW and NE Missouri there are letters out requesting bids (5 counties in NW, 8 counties in NE) for service coordination. No further action will be taken until January 2010.
- Performance indicators for service coordination will be out soon.
- The question of profits from service coordination going back into services was asked, and this cannot be mandated by the DDD. Reports will be required stating how the dollars were used. More SB40's might come in with the current "deal". Also asked how growth is built in to the budgeting process. Growth is not considered except in increased services there will be increased billing.
- Members brought up several topics. There was a thought by some that this is creating a situation similar to the rate inequities issue among seasoned providers vs. new providers who are receiving current cost of services funding. Should the state dollars in all counties be used the same and be same amounts per person? Then other county dollars would kick in? What about non Medicaid eligible people? State expectation is that everyone in the county receives case coordination.
- The cuts and changes to the prevention waiver were discussed. It was pointed out that in cutting funding by one million by collecting authorized units not billed and not redistributing the Division is really cutting future services. Looking at services purchased vs. FTE's removed comparison is not yet possible.
- Robin Rust announced that there is training coming soon to Missouri via webinars that is aimed at physicians and others who are prescribing psychotropic medication. The training is presented by Dr. Barnhill and will occur on January 26th, February 9th, February 16th, and March 12th.

Missouri Youth Leadership Forum Presentation

Linda Baker, Governor's Council on Disability

- MYLF was started as collaboration with Missouri Planning Council in 2004. MPC pulled out in 2007
- Costs about \$30,000 to host 25 student leaders, last week of July from Sunday to Wednesday
- Discussed goals and scenarios from previous years